# **Privacy Policy**

## I. General principles

- 1. The privacy policy determines how users' personal data is collected, processed and stored which is necessary to provide electronic services via the website <a href="http://mts-chassis.be/">http://mts-chassis.be/</a> (hereinafter: Website).
- 2. The Service collects only personal data necessary for the provision and development of the services offered therein.
- 3. Personal data collected through the Service shall be processed in accordance with the Regulation of the European Parliament and of the Council (EU) 2016/679 of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation, GDPR) and the Law on Personal Data Protection of May 10, 2018.

#### II. Data Administrator

 The Administator of personal data collected through the Service is MTS Maciej Sędziak, address: Armii Krajowej 8, 17-120 Brańsk, Poland, NIP: PL 543-206-26-48, REGON: 200719498, e-mail address: <a href="mailto:mtsfirm@gmail.com">mtsfirm@gmail.com</a> (hereinafter: Administrator).

#### III. Purpose of personal data collection

- 1. The Administrator processes personal data in case of: user's use of the contact form. Personal data is processed on the basis of Article 6(1)(F) of GDPR as a legitimate interest of the Administrator.
- 2. Provision of data is voluntary, but necessary to use the functionality of the Website.

## IV. Type of personal data process

- The Administrator may process the User's personal data: name and surname, date of birth, address of residence, e-mail address, telephone number, Tax Identification Number.
- 2. When using the website, additional information may be collected, in particular: the IP address assigned to the user's computer or the external IP address of the Internet provider, domain name, browser type, access time, type of operating system.

### V. Period of processing of personal data

- 1. Users' personal data will be processed for a period of time:
  - when the basis of data processing is the performance of a contract until the statute of limitations for claims after its performance,
  - when the basis of data processing is consent until its revocation, and after revocation of consent until the statute of limitations for claims.
- 2. In both cases, the statute of limitations is about 6 years, and for claims for periodic benefits and claims for the conduct of business about 3 years (unless a special provision provides otherwise).

## VI. Sharing of personal data

- 1. Users' personal data may be transferred to: entities affiliated with the Administrator, its subcontractors, entities cooperating with the Administrator, e.g. law firms.
- 2. Users' personal data are stored only in the European Economic Area (EEA).

#### VII. Users' Rights

- 1. The User of the Website has the right to: access to the content of their personal data, rectification, deletion, restriction of processing, portability, object to processing, withdrawal of consent at any time (which does not affect the lawfulness of processing carried out on the basis of consent before its withdrawal).
- 2. Notification of the User's assertion of the right under the listed rights should be sent to mtsfirm@gmail.com.
- 3. The administrator shall comply or refuse to comply with the request immediately within a maximum of one month of receipt.
- 4. The User has the right to file a complaint to the President of the Office for Personal Data Protection if he considers that the processing violates his rights and freedoms (GDPR).

#### VIII. Cookies

- 1. The Website collects information through cookies session cookies, permanent cookies and third-party cookies.
- 2. The collection of cookies supports the correct provision of services on the Website and is used for statistical purposes.
- 3. The user can determine the extent of access of cookies to his device in the browser settings.

# IX. Automated decision-making and profiling

- 1. Users' data may not be processed in an automated manner so that any decisions could be made against them as a result.
- 2. Users' data may be profiled in order to customize content and personalize the offer after their consent.

### X. Final provisions

- 1. The Administrator shall exercise special care to protect the interests of data subjects, and in particular shall ensure that the data it collects are:
  - processed in accordance with the law,
  - collected for designated legitimate purposes and not subjected to further processing incompatible with those purposes.
- 2. The Administrator has the right to make changes to the Privacy Policy, while the rights of Users will not be restricted.
- 3. Information about the changes will appear in the form of a message available on the Website.
- 4. In matters not regulated by this Privacy Policy, the provisions of GDPR and the provisions of Polish law shall apply.